



UCTC Credit Transfer Evaluation Form

Credit Transfer Policy Guidelines:

- The maximum number of transferable credits shall not exceed **40%** of the total credit requirements of the academic program at UCTC.
- Students must submit a **Credit Transfer Certificate** issued by their previous institution, along with **certified academic transcripts**, as part of this evaluation process.
- According to the Credit Transfer Policy of UCTC, only those courses in which a student has secured a minimum grade point of **3.00 or higher** are considered eligible for exemption.

Section A: Student Information

Student Full Name	
Student ID	
Email Address	
Contact Number	
Program Applied at UCTC	
Previous University Name	
Previous Program Name	
Official Transcript (Attach)	

Section B: Courses Completed at Previous Institution

Course Code	Course Title	Credit Hours	Grade Obtained

Section C: Matching with UCTC Courses

Previous Course Title	UCTC Equivalent Course	Match Status	Transferable Credits

Section D: Credit Summary

Total Courses Submitted	
Total Courses Matched	
Total Transferable Credits	
Non-transferable Credits	

Section E: Approval & Verification

Evaluator Name	
Designation	
Signature	
Date of Evaluation	
Final Status	

Seal:

Continue on next page